

## General Requirements for GEC Electronic Plan Review

- First see **SPS 361.30** link to determine if your project requires formal plan review and approval.  
[https://docs.legis.wisconsin.gov/code/admin\\_code/sps/safety\\_and\\_buildings\\_and\\_environment/361\\_366/361/iii/30](https://docs.legis.wisconsin.gov/code/admin_code/sps/safety_and_buildings_and_environment/361_366/361/iii/30)
- Please reference the delegated community link  
<https://dsps.wi.gov/Documents/Programs/CommercialBuildings/CBDelegatedMunicipi.pdf> to insure proper submittal path. If a GEC plan reviewer is listed, submit plan reviews electronically via email to [GECPlanreview@generalengineering.net](mailto:GECPlanreview@generalengineering.net).
- The applicant must submit a GEC Commercial Plan Review Application form accompanied by project plans.
- If the building contains over 50,000 cubic feet, a Supervising Professional is required to be included on the project (which shall be a licensed architect or engineer).
- The application shall include the property owner's name, address, phone number, and email address.
- Project plans and supporting documents shall be contained in one file when uploaded.